**Policy Committee Meeting Notes November 8, 2012**

Present: Joe Phelan, Lisa Rosenthal, Diane Lyons

\*Final changes were made to policies 1400,1410,1420 and 1440 they should be ready for a first reading at the November 13th BOE meeting.

\*Major changes include: changing Complaints to concerns, adding a time frame for response and defining how a complaint can be made (in writing/email or by appointment).

\*It was noted that an update would be given to parents that wrote to the board about these policies.

\*Mr. Phelan provided background information on policy 5305 (eligibility for extracurricular activities)

 \*The Committee decided to invite Dr. Davenport and Mr. Kemnitzer to our next meeting to discuss the eligibility for extracurricular activities policy.

\*Currently there is no policy on borrowing district equipment. The committee will look at this at the next few meetings.

Submitted by Diane Lyons